

## Setting up a Transfer Rule to Accept 'D' grades

One transfer rule many MnSCU institutions have is that 'D' grades are only accepted under certain circumstances. For some schools, that circumstance is that the student earned at least a cum GPA of 2.0 or higher at the source institution. Others only accept the 'D' grade if the student has earned an Associate in Arts Degree at the source institution. The process described in this document will work for either of these situations.

1. Create a new group in your Transfer Articulation rules for each school (if you don't have this rule in your 'generic school(s) for cloning', you should create it there as well). Name the group '00001'. By giving it a number identity and making it a very low number, it will be processed first in each institution's TA rules.

**Transfer Articulation: 002332 19993 Anoka Ramsey Community College**

TA: 19993

- 00001
  - Rule 1
    - HAS 2.0 GPA P
    - ACCEPT D P
  - Rule 2
    - GOTTABA P
    - GOTTABA P
  - ART
  - BUS
  - CSCI

Source ID: 002332 CD:  DP Mask:

Name: Anoka Ramsey Community College

Default InstID:  CD:  Universal DP Mask:

Memo:

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	DP Mask	FYT	Program
1		1999 3	000001
2		1999 3	ART
3		1999 3	BUS
4		1999 3	CSCI

2. Here's what your rule should look like:

The screenshot shows a software interface for creating a rule. On the left is a tree view showing a hierarchy: TA: 19993, 000001, Rule 1, HAS 2.0 GPA P, ACCEPT D P, Rule 2, ART, BUS, CSCI. The main area contains a header with fields: Source ID: 002332, CD: [ ], DP Mask: [ ], FYT: 199, Name: Anoka Ramsey Community College, LYT: 999, Default InstID: [ ], CD: [ ], Universal Mask: [ ], Group: 000. Below this is a table with columns: Group, Cond, Lim Ct, Lim Hrs, Ctl Cd, A, R, Status, Memo, Private. The first row is: 1, 000001, D, 0, .00, SY, [ ], [ ], [ ], [ ], [ ]. Below that is a table with columns: Source, P, Title, T Hours, CD, A, R, Effective Date. The first row is: 1, HAS 2.0 GPA, P, [ ], 0.00, [ ], [ ], [ ], [ ]. A red arrow points from the 'P' in this row to the 'P' in the Target table below. The Target table has columns: Target, P, Title, Hours, F, S. The first row is: 1, ACCEPT D, P, 0.00, [ ], [ ]. To the right of the Target table is an 'Alternate' tab with 'ACCEPT D' and a 'P' flag, and a 'Flags' tab with three empty checkboxes. At the bottom right is a 'Row' field and the text 'AA??999\*'. The Source table also has 'AA??9999' at the bottom right.

The Source Course name should be 'HAS 2.0 GPA' or 'HAS AA DEGREE' or another meaningful name. Be sure to make it a pseudo course by selecting the 'P' in the PFLG drop-down next to the course name.

The Target Course should be ACCEPT D or another meaningful name. Again, be sure to make it a pseudo course.

- You need to set up a system condition code in this rule. When the pseudo course of 'HAS 2.0 GPA' is present in the student's transfer courses in DARS, it will turn on a system condition code of your choice. We have used the code of 'D'.

Group	Cond	Lim Ct	Lim Hrs	Ctl Cd	A	R	Status	Memo	Private
1	000001	D	0	.00	SY				

  

Source	P	Title	T	Hours	CD	A	R	Effective Date
1 HAS 2.0 GPA	P		<input type="checkbox"/>	0.00				-

AA??9999 Rows:

  

Target	P	Title	Hours	F	S	Alternate	Flags
1 ACCEPT D	P		0.00	<input type="checkbox"/>		ACCEPT D	P

Be sure to document your use of this condition code in the Support Tables of DARS – in the Condition Description table. You also need to put in 'SY' in the Ctl Cd field on this line. This tells DARS to make this a system condition code.



5. In Joe Cool in the transfer student's academic record, you must add a PSEUDO course matching your rule [be sure to put a check mark in the P field to tell DARS it's a pseudo course, and we suggest assigning this 'course' to the year/term preceding courses on the student's record, so it always appears first on the list of courses here]:

Student: 00000004 - Test for TA

Source Id: 002342      Source Cd:      DPMask

College of St Catherine

Course List      Course Detail      Alternate IDs and Misc.

YR/TM	Course	RCredit	Grade	Title	P	Wg1	Seq
1999 3	HAS 2.0 GPA	0.00			<input checked="" type="checkbox"/>		001
1999 5	BIOL251	4.00	A	Human Anatomy & Phys I	<input type="checkbox"/>		001
3 1999 5	BIOL252	4.00	B	Human Anatomy & Phys II	<input type="checkbox"/>		001
4 1999 5	COMM103	4.00	D	Public Speaking	<input type="checkbox"/>		001
5 1999 5	ECON261	4.00	A	Prin of Microeconomics	<input type="checkbox"/>		001

6. Be sure to test your TA encoding. Put in a 'D' grade for a test student and run the Transfer Articulation. Then add the pseudo course and run again. If you've got everything correct, you should see the 'D' grade processing differently in these two situations.

Here's what the audit will do to a 'D' grade when the student **DOESN'T** have the pseudo course:

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          AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

NO      64 Credits and 2.00 GPA
EARNED:                                0 SUB-GROUPS
--> NEEDS:                               2 SUB-GROUPS
- 1) Minimum GPA of 2.00 required in NHCC coursework
    NEEDS:                                2.000 GPA
- 2) 64 credits of college level coursework(1000+)
    12.0 CREDITS
S 99 BIOL2201      8.0 TWA      Human Anatomy & Phys I      ++
                                ST KATES: BIOL251,252
S 99 ECON1070     4.0 TA       Prin of Microeconomics
                                ST KATES: ECON261
S 99 SPCH1010     0.0 NTD      Public Speaking
                                ST KATES: COMM103
                                PROCESSED AS: COMM1010
***** CONTINUED ON COLUMN 2 PAGE 1 *****

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And here's what the audit will do to a 'D' grade when the student **DOES** have the pseudo course:

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      AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

NO      64 Credits and 2.00 GPA
EARNED:                                0 SUB-GROUPS
--> NEEDS:                               2 SUB-GROUPS
- 1) Minimum GPA of 2.00 required in NHCC coursework
      NEEDS:                               2.000 GPA
- 2) 64 credits of college level coursework(1000+)
      16.0 CREDITS
      S 99 BIOL2201      8.0 TWA      Human Anatomy & Phys I      ++
                                     ST KATES: BIOL251,252
      S 99 ECON1070     4.0 TA       Prin of Microeconomics
                                     ST KATES: ECON261
      S 99 SPCH1010     4.0 TD       Public Speaking
                                     ST KATES: COMM103
                                     PROCESSED AS: COMM1010
***** CONTINUED ON COLUMN 2 PAGE 1 *****
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