

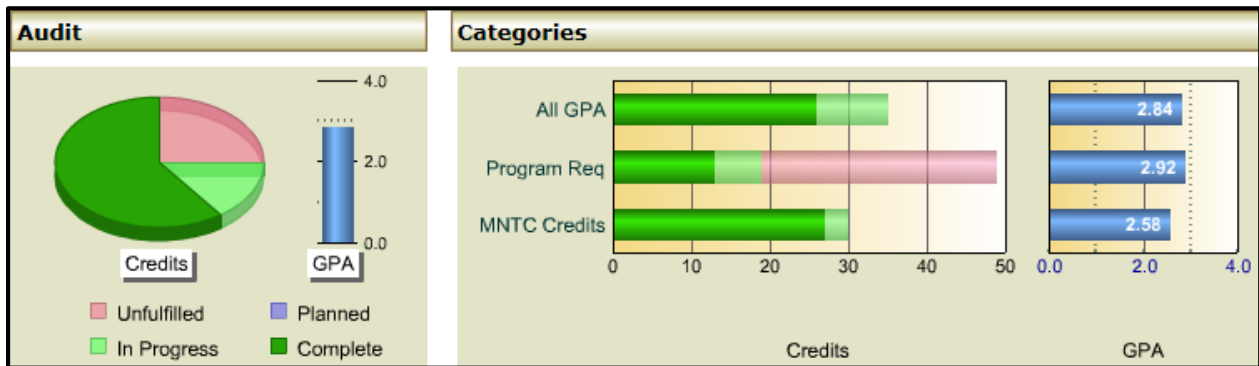
How to read your Interactive Degree Audit

The top of the header includes your Student ID, your name, the name of your institution, the program code, and the program name and award. It may include other information such as catalog year, advisor, etc.

PREPARED: 01/25/16 - 11:14 Stu Pendous PROGRAM CODE: AAS 5025	87654321 CATALOG YEAR: S2016
Your College Name Here AAS Accounting Practitioner	

Charts and Graphs

Next, you will see a pie chart, a vertical GPA graph, and a series of horizontal bar graphs (category credits and GPA).



Pie Chart: The pie chart represents the minimum total number of credits required for your degree. This corresponds to the minimum credit requirement (e.g. 60 credits as below).

✖ **Total Credit Requirement**
 EARNED: 36.00 CREDITS
 IN-PROGRESS: 9.00 CREDITS
 --> NEEDS: 15.00 CREDITS

✔ **GPA Graduation Requirement**
 EARNED: 2.84 GPA

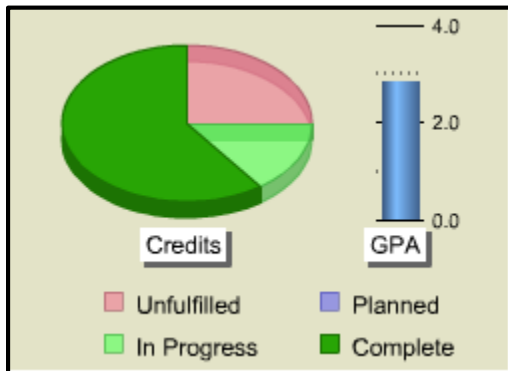
If you position your cursor over a section of the chart, the credits for that section will be displayed.

The dark green section indicates the total number of credits earned (36 in this example); the light green section indicates number of credits currently in-progress, including those credits currently registered for (9 credits, in this example); the pink section indicates number of credit needed to complete the minimum total credits required (15 credits, in this example).

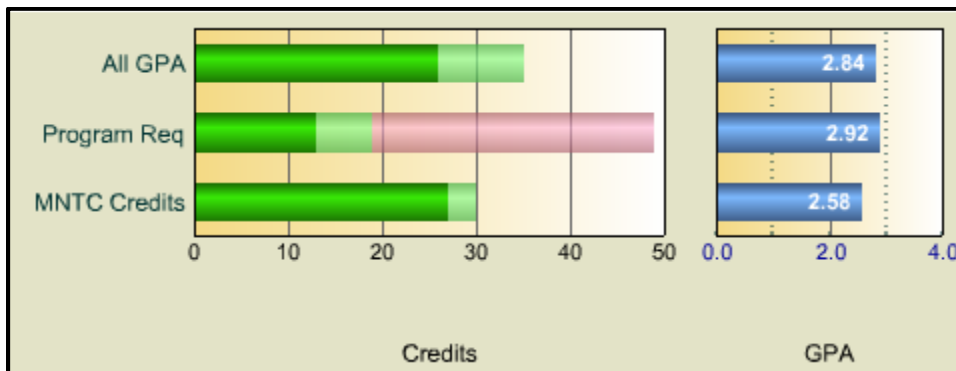
The purple in the legend will indicate planned courses, a future enhancement not currently available.

NOTE: The pie chart and bar graphs may not reflect the number of credits actually being used toward your degree (as some requirements are based as courses rather than credits, therefore credits may be estimated in those cases). **You must review your entire audit** to determine if all of your requirements have been fulfilled.

GPA Vertical Bar Graph: The blue vertical bar next to the pie chart indicates all courses used in the total credit requirement. (This usually includes only home campus coursework, but may include transfer coursework, as well.)



Horizontal Hours Bar Graph: This graph includes All GPA, Program Requirements and MNTC Credits, but could include others depending upon the program. The legend for this graph is the same as that on the pie chart. Bar graph GPA may be hidden from displaying, if not relevant to display.



Degree Requirements Text

When you first open your audit, the degree requirements are set so that all sections are open. Clicking on Close All Sections link will collapse the audit back to only requirement titles. Click on Open All Sections link to expand the audit to show the detail for all requirements. If you wish to view details on an individual requirement, you can do so by clicking on the small, gray triangle to the left of the requirement title as you scroll down the audit.

Printing the Audit

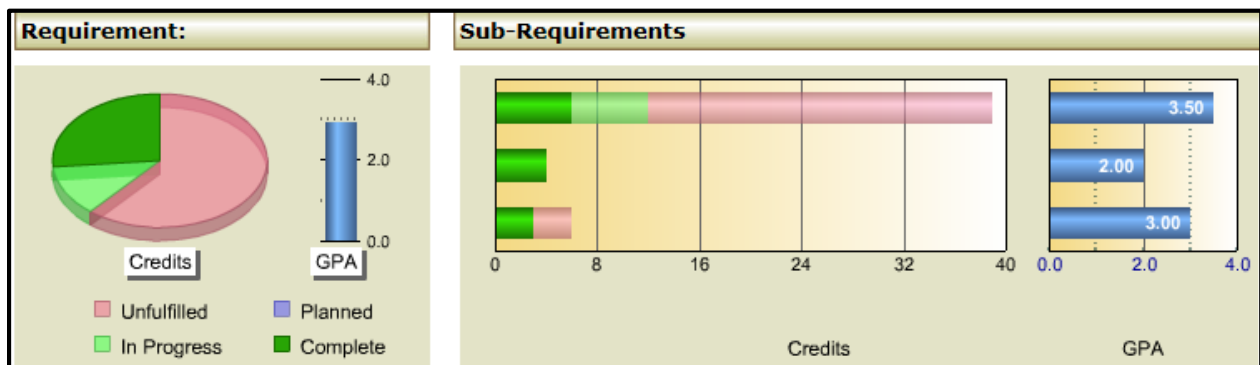
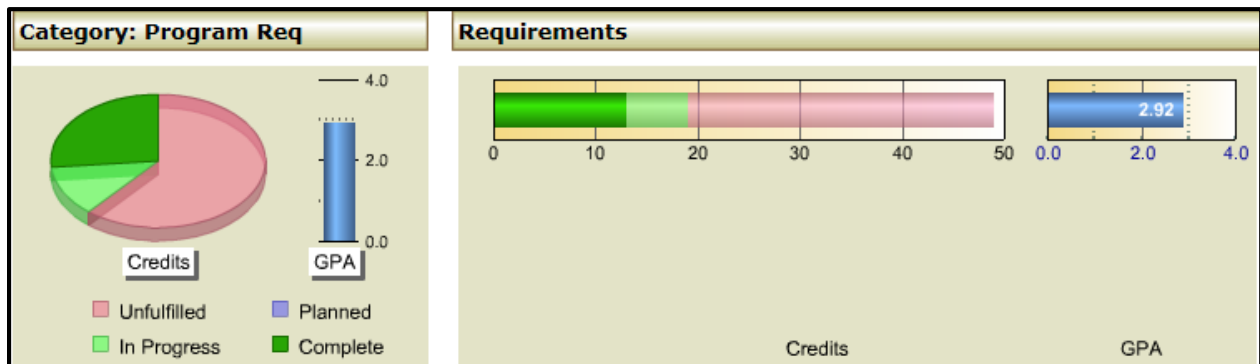
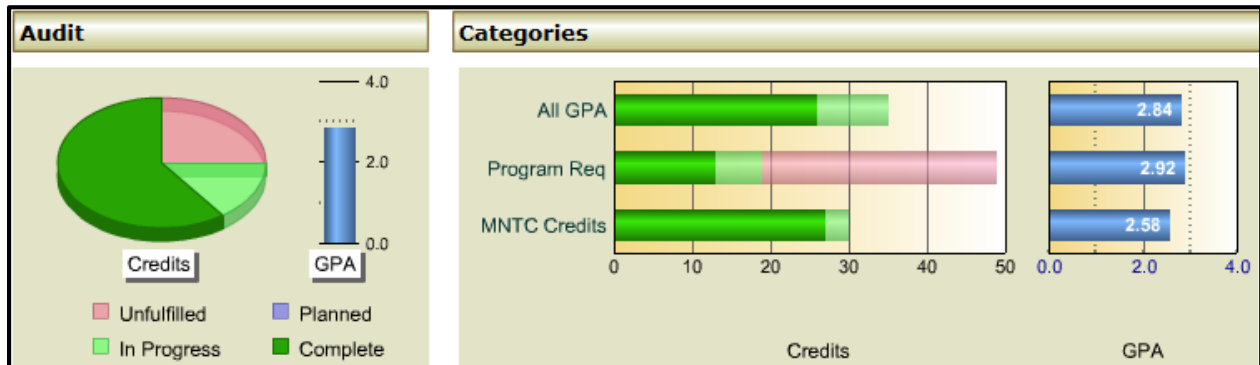
Select the "Printer Friendly" link area of the report to print a text only, one column version of the audit without charts and graphs (open sections are automatically open).

[▼ Open All Sections](#)
[▶ Close All Sections](#)
 [Printer Friendly](#)

Congratulations! You now have your Degree Audit via the web. You may only receive an audit based on your major or

Drilling Down in the Audit

Each of the categories in the bar chart (e.g. Program Req) may consist of several requirements. You may drill down to view these individual requirements and their associated charts and graphs by clicking on the bar graph for that category. You may drill down another level to view individual sub-requirements and the associated charts and graphs for those sub-requirements by clicking on the requirement for which you would like to see details.



You may drill back up to any level by clicking on the appropriate level in the upper left-hand corner. To do this, click on the Category or Audit link (level) on the top of the audit or you may use the Back button.

You are here ► **Audit** [View Course History](#) [Close Window](#)

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You may also view all of your courses in total or by term by clicking on the View Course History link. When you mouse over the Bar Chart you will see credit (green bar) and GPA (blue dot) details for each term.

GPA			Term Summary				
	Term	Overall					
GPA Status							
GPA Credits	0.0	26.0					
GPA	0.00	2.84					
Credit Status							
Planned	0.0	0.0					
In Progress	0.0	9.0					
Earned	0.0	36.0					
Total	0.0	45.0					

[Descriptive Text](#)

Course Summary				
All Courses		Submit	Printer Friendly	
Term	Course	Credits	Grade	Title
S99	CHEM1020	4.0	TB	Introduction to Chemistry
S99	ELECT003	3.0	TA	BWCA Field Biology
S99	SPCH2220	3.0	TB	Princ of Interpersonal Commun
F 14	BUS 2010	3.0	B	Intro to Hum Resources
F 14	ENGL2204	3.0	C	Short Stories
F 14	SOC 1111	3.0	C	General Sociology

Click on the View Academic Progress link at the top of the audit to go back to the original audit.

View Academic Progress		Close Window	
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When you click on the Close Window link, you are advised to Logout of e-Services when done.

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